

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
2 FEBRUARY 2022
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster is holding a regular meeting at 7:30 PM, on February 2, 2022 at Village Hall located at 50 Main Street, Brewster, NY 1509. This meeting will also be streamed through Zoom Meeting. The Meeting ID is 845 279 3760 and the phone number needed to call in is 1-929-205-6099.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini, virtually
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief:
Village Engineer:
Village Counsel: Jennifer Herodes,
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer: Donna Milazzo

Absent:

John Del Gardo
Todd Atkinson
Gregory Folchetti

Pledge to flag.

Notion of Exits

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2nd all in favor 5 to 0.

Regular Meeting

1. Mayor Schoenig motions to reschedule the Public Hearing for 864 Route 22 for February 16, 2022 at 7:30 PM at Village Hall and on Zoom if permitted. Trustee Gaspar 2nd, all in favor 5 to 0.
2. Putnam Pride Parade Permit. Mr. Daniel Basiletti, event coordinator and Eileen McDermott, founder, representing Putnam Pride, are requesting a parade permit for June 12, 2022 from 1 PM to 2 PM followed by an event in Wells Park. Mr. Basiletti discusses previous events hosted by Putnam Pride and notes that the event may have approximately 200-300 people. Mr. Basiletti states that the parade will begin at the gazebo at Electrozone to Railroad Avenue to the train station and go down Main Street to Oak Street and end at Wells Park. Mr. Basiletti would like to hold the event at Wells Park from 2 PM to 5PM, and will consist of vendors for food and products as well as have other entertainment. Mr. Basiletti states that the rain date is June 18th and thanks Clerk Chiudina for the explanation of the costs and notes that the organization is prepared to pay those fees. Mayor Schoenig notes that Electrozone is in the Town of Southeast's property and should reach out to the Town Recreation Department to ensure no events are going on that day. Mayor Schoenig discusses the insurance requirements for Wells Park and Mrs. McDermott confirms that the organization does have insurance. Mayor Schoenig asks where will the vehicles park if people are traveling to the event. Mr. Basiletti states that the event will be taking advantage of public parking, mainly the Tri-State Lot. He notes that most people were able to find their own parking at events and some may choose to park at Wells Park instead. Trustee Boissonnault notes that the parking lot at Wells Park can hold 35 cars and asks about the bathroom plan. Mrs. McDermott plans to rent one portable bathroom, which has worked well for the other events. Trustee Boissonnault recommends 3 to 5 portable bathrooms, as 100 person events are required to have 2 to 3. Trustee Boissonnault will also discuss with Putnam Pride representatives the parking pattern to allow for safe exits and emergency vehicles but recommends someone stay at the lot to help with parking and Mr. Basiletti agreed. Mr. Basiletti plans to have people RSVP and are prepared to turn people away if there are too many people. Trustee Boissonnault discusses the protocols on reviewing the field after use and condition expectation. Clerk Chiudina will discuss the Wells Park application with Putnam Pride representatives. The Board discusses the possible routes to Wells Park from Main Street and Mayor Schoenig states that Police Chief John Del Gardo will determine the best route. Mayor Schoenig mentions that the organizers should notify the fire department. Mayor Schoenig motions to issue a parade permit for Putnam Parade on June 12, 2022, with a rain date of June 18, 2022 starting at 1 PM at Electrozone to Wells Park until 2 PM, Trustee Gaspar 2nd, all in favor 5 to 0.

3. Soccer Camp at Wells Park. Did not attend.
4. Monthly Reports
 - 4.1. Planning Board Report for January, 2022. Table for next meeting.
 - 4.2. DPW Report. DPW Superintendent Domenic Consentino delivers the DPW report. Mr. Consentino reports that the Village treated 4,006,000 gallons of water in January, which equates to 148,000 gallons of water per day. The new backhoe will not be delivered until early fall of 2022, and will modify the grant once the month is determined. Mr. Consentino is also waiting for a date for the new Superintendent's truck but is unsure of when that will be ready. He explains that the DPW did snow removal on Main Street last night and notes that it is still very icy on the side roads. Trustee Gaspar asks what project are coming up for the Spring. Mr. Consentino states that he is preparing his budget figures for the 2023 fiscal year, as well as purchasing the new vehicles, and getting a new tire for the backhoe. Trustee Gaspar asks if the cut in the road on Prospect Street was patched up by the DPW, and Mr. Consentino confirms that NYSEG did the patch. Mayor Schoenig asked how plowing the Gold Lot for the Town of Southeast went and Mr. Consentino said it went well and didn't take too long and will give Clerk Chiudina the hours for the removal for the Town of Southeast. Mayor Schoenig motions to accept the DPW Report, Trustee Bryde 2nd, all in favor 5 to 0.
 - 4.3. Zoning Board Report for January, 2022. No Activity.
5. Financial Report. Clerk Chiudina provides the Board with the year-to-date revenue expense report and delivers the financial report. Clerk Chiudina notes that she has sent out the letters to the department heads and is hoping to get a date soon for the sale of the Marvin Avenue building as that money will be used to pay off notes.
 - 5.1. 45+ Days Arrears Notices. Clerk Chiudina notes that about \$50,000 has been paid in outstanding water and sewer bills but there is about \$80,000 still outstanding. She notes that the next round of notices will be sent out on February 14, 2022 to inform property owners that they have one week to enter into a payment plan or pay the outstanding balance.
 - 5.2. Archive Social. Clerk Chiudina discusses the social media archiving services from Archive Social and notes that this will help with any future FOIL requests regarding Village social media pages. The Board agrees to wait until the new budget year to begin services so that the service is in the budget.
6. IMA – Town of Southeast Snow Management. Mayor Schoenig discusses an IMA with the Town of Southeast regarding snow management as needed. Mayor Schoenig discussed with Mr. Consentino, who asked about the insurance coverage and Mayor Schoenig explained that there would be a hold harmless agreement and it will cover any related injuries to our employees or residents. Mayor Schoenig explains that Supervisor Hay is prepared to pay for the first storm that the DPW helped with the previous week to plow the Gold Lot and sidewalks and will continue to do as needed. Clerk Chiudina and Mayor Schoenig came up with a pay of \$35 per hour per worker and \$52.50 for overtime. Mayor Schoenig also mentions that the Special Districts will still salt and that the Town will write the IMA. Mayor Schoenig motions to approve an IMA with the Town of Southeast for snow management, pending Counsel review, Trustee Bryde 2nd, all in favor 5 to 0.
7. Account 453 - Sewer Penalty. Clerk Chiudina describes the issues at 155 Main Street with the water and sewer lines. The Board felt that there were more questions that needed to be answered by the property owner who did not attend and therefore did not approve the removal of the sewer penalty.
8. Minutes for Approval – January 19, 2022. Trustee Bryde motions to approve the Minutes for the January 19, 2022 Meeting, Trustee Gaspar 2nd, all in favor 5 to 0.
9. Vouchers Payable. Trustee Bryde reviewed the vouchers at Village Hall and found everything in order. Mayor Schoenig thanks Trustee Bryde.

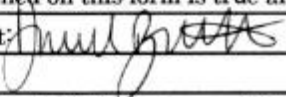
9.1. A -	GENERAL FUND	\$25,268.39
9.2. C –	REFUSE & GARBAGE	27,712.99
9.3. EN -	ENGINEERING FEES ESCROW ACCT	7,679.21
9.4. F -	WATER FUND	2,988.27
9.5. G -	SEWER FUND	11,865.91
9.6. TA -	TRUST & AGENCY	1,884.53
<hr/> Total Vouchers Payable		<hr/> \$77,399.30

Mayor Schoenig motions to accept the vouchers payable, as written, Trustee Boissonnault 2nd, all in favor 5 to 0.
10. Other Business

- 10.1. Trustee Bryde notes at the previous meeting there was a discussion about the Wells Park connector and asks if Mayor Schoenig spoke with the County. Mayor Schoenig states that he spoke with County representatives and said if there is no more money, the project cannot continue. Mayor Schoenig notes that Mr. Joseph Castellano will check to see if there are more funds.
- 10.2. Trustee Boissonnault asks about the NYSEG permits. Counsel Herodes notes that Counsel Folchetti and Village Engineer Todd Atkinson have spoken, and states that the Village Code already states that any street excavation gets permission from DPW and the next step would be to adopt a permit application and possibly change the permit amount. The Board discusses the permit process and possible penalties. Trustee Boissonnault would like NYSEG to have a bond posted and Counsel Herodes states that it is in the Code but it was never enforced. Trustee Boissonnault notes that a new sidewalk, after the connection is made, should be in place within a certain amount of time of the work being done and it should be signed off by the DPW Superintendent.
11. New Business
 - 11.1. Trustee Bryde mentions that Don Hall from the Putnam Press passed away on January 30th. She also asked if Clerk Chiudina knows who hasn't done the anti-harassment training and Clerk Chiudina mentions that there are a few people who still need to take the class.
12. Public Comment
 - 12.1. Mr. Scott Seaman, of the Board of Education, mentions the Community Forum to be held at the end of the month, and notes that it will be streamed. He also mentions that the topics covered will be facilities planning and Brewster Vision 2026.
 - 12.2. Antonio Parilla of 526 North Main Street discusses the issues with project 530 North Main Street. The son of Antonio Parilla notes that there has not been any resolution. The Board discusses with Mr. Parilla and his son the situation and notes that this conversation is difficult to have without the Code Enforcement Officer and the Village Engineer. Mayor Schoenig would like to have everyone meet at the property to review the area in the Spring.
13. Trustee Gaspar motions to go into Executive Session, for personnel matters, Trustee Bryde 2nd, all in favor 5 to 0.
14. Mayor Schoenig motions to come out of Executive Session, Trustee Bryde 2nd, all in favor 5 to 0.
15. Mayor Schoenig motions to adjourn, Trustee Boissonnault 2nd, all in favor 5 to 0.

PARADE PERMIT APPLICATION

Applications shall be filed with the Village Clerk at least 60 Days in advance of the event and applicant is required to appear before the Board of Trustees at least 30 days in advance of the event:

Name of Parade Chairman: DANIEL BASILETTI		Telephone Number:	
Email: ANARTIX@GMAIL.COM		Cell Phone: 914-953-8875	
Organization Name: PUTNAM PRIDE		Org. Telephone Number:	
Organization Address: 45 HILLCREST AVE, BREWSTER			
Head of Organization: EILEEN MCDERMOTT		Email: PUTNAMNYPRIDE@GMAIL	
Parade Date: 6/12/22		Rain Date: 6/18/22	
Starting Time: 1 PM		Ending time: 3 PM	
Number of Participants: 200-300		Number of Vehicles: 0	
Assembly Street and assembly time: ELECTRAZONE FIELD / SOUTHEAST VETERANS PARK			
Details: PARADE FROM ELECTRAZONE FIELD UP TO TRAIN STATION, THEN DOWN MAIN STREET TO WELLS PARK.			
Starting Point: ELECTRAZONE FIELD / SOUTHEAST VETERANS PARK			
Termination Point: WELLS PARK			
Parade Route: SEE ABOVE			
All information furnished on this form is true and complete to the best of my knowledge and belief.			
Signature of Applicant: 		Date: 1/27/22	
Approved by Village Board of Trustees.		Date:	
Village Clerk, Michelle Chiudina:		Date:	
Recommendation of Brewster Police Department:			
BPD Signature:		Date:	
BPD to Notify:	Officer/Admin Name:	Date:	Name/method of Contact:
Fire Department: P: 279-3555 Fax: 279-8849			
Sheriff's Office: P: 225-4300 Fax: 225-4154			
State Police: P: 279-6161 Fax: 279-7046			

Failure to properly fill out this application or meet the requirements stated at the top of this